AirBears Guest Account Services

Anyone with a CalNet ID can create and manage AirBears Guest Accounts.

1. **Navigate your browser to** [http://ist.berkeley.edu/airbears/guest_account](http://ist.berkeley.edu/airbears/guest_account) *(or just type airbears.berkeley.edu in the address bar, then click Guest Account Services from left sidebar menu)* then select the AirBears/VPN Guest Account Manager link on that page. You will be prompted to sign in through the CalNet Authentication Service.

2. **Click Create New Accounts from left sidebar menu.**
3. **Enter Number of accounts to create**, select **Duration of account(s)** from drop-down list (default 1 Day, max. 7 days; I usually select the maximum), then click **Create New Account(s)** button.

**Date from which accounts are valid** will be the current date.

4. **Print** the resulting page(s) of four account forms per page (depending on your browser, you may get some blank pages at the beginning and end, which you can discard).

**If anyone has problems logging in**, remind them that "guest-" must be included in the username, password is case-sensitive, and number 1 and lower-case L look very similar.